

Minutes of State level review meeting with the District units

DATE OF MEETING: 29 January, 2018

TIME: 12:00 Noon

VENUE: Conference Hall of WB SC, ST & OBC DFC, Salt Lake

Present: List enclosed

In chair: Dr. U.N. Biswas, Chairman in the Rank of Cabinet Minister.

Hon'ble Chairman addressed the assembly. He requested the District Managers to attend meeting strictly as per the time schedule. He further requested the officials for implementation of some new and important initiatives of the newly created Corporation from 2017-18 onwards like (1) setting up of Beauty salons by the SC/ST micro entrepreneurs, (2) setting up of the health kiosks (3) Career Paramarsh Kendra for counseling of SC/ST unemployed youths and (4) other skill development initiatives as planned. District Managers were further requested to visit the centres regularly and interact with SC/ST youths. He directed to introduce a monthly monitoring and reporting frame work.

Agenda-wise discussions and action points emerged are detailed below:-

1. Operation of Accounts of the new Corporation:

WB SC, ST & OBC Development & Finance Corporation has been constituted by merging two erstwhile Corporations. Finance Department has approved opening of only one savings Bank Account for each of the District units of the new Corporation. Guidelines for operation of the new Accounts, however, shall remain the same as erstwhile WB SC ST Dev & Fin Corporation. District Units shall proceed accordingly and close all the savings Bank Accounts, linked FDs and Flexi Accounts of the erstwhile Corporation after transferring the outstanding Balances to the new Account. This should be completed by 15 February, 2018. District Managers shall also get in touch with the local Treasury and enquire about opening of one Deposit Account.

Tally based accounting system has been made operational for the new Corporation. District units shall also proceed for obtaining TAN. PAN and GST registration shall be taken care of by the HO. All Banks should be intimated about the exemption clause from paying Income Tax on accrued interest/ earnings.

2. Establishment related issues of the new Corporation:

District Branch offices of the erstwhile WB SC and ST Dev & Finance Corporation have been declared as respective District Units of the new Corporation. District Managers were appointed in the same capacity of the new Corporation. District Magistrates were declared as Chairmen of the District units. Employees of the erstwhile Corporations were appointed as employees of the new Corporation, in situ. Notifications, orders issued by BCW Department and HO of the new Corporation had already been circulated. District and Sub-District level offices should be kept informed accordingly. Signage of the new Corporation should be displayed at the District units with immediate effect. However, BWC, DWC and Three Member Committee at District level are being reconstituted.

